



St Anne's CofE VA Primary School

Pupils in Schools and Children in Early Years settings Privacy Notice - Data Protection Act 1998

We, St Anne's CofE VA Primary School are a data controller for the purposes of the Data Protection Act. We collect information from you and may receive information about you from your previous school and the Learning Records Service. We hold this personal data and use it to:

- Support your learning;
- Monitor and report on your progress;
- Provide appropriate pastoral care, and
- Assess how well we are doing.

This information includes your contact details, national curriculum assessment results, attendance information and personal characteristics such as your ethnic group, any special educational needs you may have and relevant medical information.

We will not give information about you to anyone outside the school without your consent unless the law and our policies allow us to.

We are required by law to pass some information about you to our Local Authority (LA) and the Department for Education (DfE).

Connecting Care brings together information sharing across health and local government in the south west via an online portal. It is not new sharing – it is simply sharing done in a more effective way. North Somerset Council is a partner in Connecting Care, a project which links social care information with health information. **Schools cannot access Connecting Care but they may share information that could appear on Connecting Care.**

The Connecting Care Local Record is a way for staff who are directly involved in a child's care to share relevant information about their care in a way that is secure, controlled, consistent and efficient. It allows health and local council staff who are directly involved in a child's care access to a summary of existing records, such as those held by the GP, hospital or social care provider. Staff who are directly involved in a child's care, will only access their record with a legitimate reason, and if they can, they will ask your permission before they look at it. The Connecting Care Record will contain information on:

- Who is involved in a child's care
- Any allergies they have
- Medications
- Recent appointments (but only whether they were attended, this will not include any information about what was discussed at that appointment)
- Diagnoses

The Connecting Care record will not contain information about conversations with the GP or any information on sensitive subjects such as sexual health. Staff

who have a responsibility for designing services to improve children's general well-being will also have access to relevant information from the record. The detail that staff can see is linked to the job they do. If for their job they don't need to see specific information, they cannot see it. If you require further information about Connecting Care please contact PALS 0800 073 0907, or visit <https://www.bristolccg.nhs.uk/about-us/how-we-use-your-information/connecting-care/>

If you want to see a copy of the information about you that we hold or share, please contact **the School Office**.

We are required by law to pass on some of this data to:

- the Local Authority (LA)
- the Department for Education (DfE)

If you require more information about how the LA and/or DfE store and use this data please go to the following websites:

- <https://www.n-somerset.gov.uk>
- <https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>

If you are unable to access these websites, please contact North Somerset Council or the DfE as follows:

Information Governance Team, North Somerset Council, Town Hall, Walliscote Grove Road, Weston-super-Mare BS23 1UJ

Website - <http://www.n-somerset.gov.uk/my-council/data-protection-foi/>

Email - foi@n-somerset.gov.uk

Telephone - 01934 634 609

Public Communications Unit, Department for Education, Sanctuary Buildings, Great Smith Street, London SW1P 3BT

Website - <https://www.gov.uk/government/organisations/department-for-education>

Email - info@education.gsi.gov.uk

Telephone - 0370 000 2288

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